

MeetGreen® Minimum Guidelines – Convention Center

Conference: _____

Conference Dates: _____

Venue for Consideration: _____

The intended result of requiring MeetGreen® Strategies is to support the mission and values of Meeting Professionals International (MPI) by practicing sustainable, responsible meeting management strategies. MPI is committed to continually improving the strategic, environmental, social and economic impacts of their meetings in a way that demonstrates leadership and delivers high quality transformative education. This means working to track measurable environmental, business and host community benefits that result from implementing environmentally and socially responsible meeting practices.

Please note: MeetGreen® Strategies should be offered at no additional cost to the organization. Preference will be given to sites with a maximum number of policies/practices in place. These strategies serve as minimally expected practices. Additional detailed strategies may be required. Compliance language to ensure implementation may be included in final contract.

Please complete the following survey questions, indicating level of green practices. Circle the number or statement according to the following key:	
1	Yes, is currently available and/or implemented
2	Will commit to implementation in time for the start of conference/event.
3	Currently not available, and no future plans to implement

Convention Center			
<i>Air Quality</i>			
Has the ability to provide documentation about air quality control and systems for convention center.	1	2	3
<i>Energy Efficiency</i>			
Are convention center and hotel properties located within walking distance of each other or easily accessible by public transportation?	Y	N	
Is an energy-saving strategy in place for the convention center by reducing lights, power and HVAC during move-in and move-out in the exhibit hall?	1	2	3
Does the convention center minimize the energy use by turning off lights in meeting rooms when not in use?	1	2	3
Does the convention center purchase green power or renewable energy credits?	1	2	3
<i>Water Conservation</i>			
Does the convention center (or caterer at the convention center) offer large containers of drinking water rather than individual bottles?	1	2	3
Does the convention center have low-flow toilets and other water-saving devices in restrooms?	1	2	3
Does the convention center sweep, not spray, parking lots, sidewalks and driveways?	1	2	3



MeetGreen® Minimum Guidelines – Convention Center

<i>Waste Minimization</i>			
Does the convention center have a recycling program to recycle glass, aluminum, plastic, paper, grease and cardboard?	1	2	3
Does the convention center have a policy to reduce and reuse where possible and appropriate, and minimize paper usage?	1	2	3
Is the convention center staff trained to implement environmental policies?	1	2	3
Will the convention center work with the organization at no cost to implement a composting system, if available?	Y	N	
<i>Environmental Purchases</i>			
Does the convention center purchase bathroom supplies: minimum 20% recycled products for hand towels and toilet paper?	1	2	3
Does the convention center purchase environmentally responsible cleaning products for carpets, floors, kitchens and bathrooms: minimum 50% of products used to be environmentally responsible?	1	2	3
Does the convention center request vendors to have environmentally responsible practices? Does the convention center support vendors who do?	1	2	3

